

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Special Meeting
August 11, 2023*

A Special Meeting of the Board of Trustees of Hagerstown Community College was held on Friday, August 11, 2023, via Zoom, beginning at 9:00 am. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
William Proctor, Chair
John Williamson

HCC Affiliates

Alicia Cullop - Manager of Procurement Service
Beth Kirkpatrick – Senior Director of Public Information
Rebecca Shives – Recording Secretary
Heike Soeffker-Culicerto - Vice President, Administration and Finance

Others in Attendance

Andrew Reichard – Project Architect, BFM Architects Inc.
Aaron House – BFM Architects Inc.

Call To Order

Chair Proctor presided and convened the regular meeting at 9:10 am.

Consider a Motion to Adjourn to Closed Session

Mr. Abraham moved to adjourn to closed session to discuss information before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal in accordance with General Provision Article § 3-305(b) (14). Mr. Newcomer seconded, and the motion carried by unanimous vote.

Re-convene Open Session

Following adjournment of the closed session, Chair Proctor re-convened the regular meeting at 9:35 am. In closed session, the Trustees discussed one (1) matter involving the information before a contract is awarded or bids are opened. Present during closed session were Trustees Austin

Abraham, Carolyn Brooks, Paula Lampton, Thomas Newcomer, L. William Proctor, Jr., and John Williamson. President James Klauber, Vice President Soeffker-Culicerto, Manager Cullop were also present as well as Mr. Reichard and Mr. House.

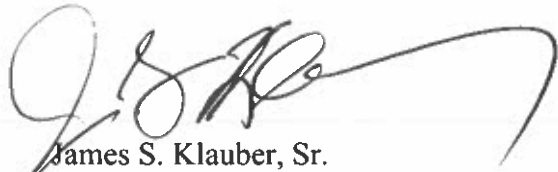
Custodial Contract (ACTION)

Mr. Newcomer moved to approve the recommendation to award the contract to Waynesboro Construction for the renovation of The Bowman Training Center per EDA approval. Mr. Williamson seconded the motion, and the motion carried by unanimous vote.

Adjournment

There being no further business or discussion, the special topic meeting was adjourned at 9:47 am. The next regularly scheduled meeting will be held on September 12, 2023

Respectfully submitted,



James S. Klauber, Sr.
President/Secretary